

Moray Road Runners
Minutes of the Annual General Meeting
Held in Elgin Community Centre
Wednesday 28th October 2015 at 8pm

Members Present: Gareth Jenkins (Chair), David Ingleby (Treasurer), Robert Bruce (Secretary), Jenni Coelho, Barbara Bowie, Frances Wardhaugh, Aileen Anderson, Claire Smith, Juliet McBean, Simon MacDonald, Euan Cantlie, Toks Osunrinade, Neil Purdie, Jim McWilliam, Ed Dunbar, Dave Mathers, Nigel Williams, Carol Sim, George Sim, John-Paul Downey, Blair Milne, Ally Campbell, Colin Green, Kenny Wilson.

1. Apologies: Elspeth Jenkins, Amanda Strang, Michelle Donaldson-Slater, Douglas and Fiona Hamilton.

2/3. Minutes of Previous AGM/Matters Arising

Previous Minutes were agreed, no matters arising from these.

4. Chairman's Report

Gareth gave his report for the year (copy attached) no matters arising from this report.

5. Treasurer's Report

David gave his report for the year (see attached) and presented the year's accounts (see attached)

6. Election of Office Bearers

Chair (Gareth Jenkins), Treasurer (David Ingleby), Men Captain (Colin Green), Ladies Captain (Karen Norvell) intimated that they were happy to remain in post.

Proposed: Jenni Coelho
Seconded: Barbara Bowie

Robert Bruce has been doing the Secretary job temporarily and intimated that he is not willing to continue in this role after the AGM. It was decided that the role of Secretary and also Deputies for various Committee positions would be discussed at the first committee meeting after the AGM.

7. Election of Committee Members

Sally Bruce, JP Downey, Kathy Dunbar, intimated that they were happy to remain on the committee. Michelle Donaldson -Slater has stated that she would like to join the committee.

Proposed: Kenny Wilson
Seconded: Frances Wardhaugh

8. Election of Web-master

Robert Bruce is happy to remain in post.

Proposed: Karen Norvell
Seconded: Sally Bruce

9. Handover to New Committee

10. Subscription

Gareth proposed that we raise our subscriptions by £5 per year bringing it to Seniors - £35, Juniors - £30. The proposal was opened to the floor where there was no objections.

Proposed: Jenni Coelho
Seconded: Barbara Bowie

11. Election of Auditor

Mary has not made any mention of not continuing, we are grateful to Mary for her work with the books. Flowers will be delivered as an expression of our thanks.

12. Honorary Memberships

No discussion

13. Any Other Competent Business

Accommodation – A discussion around how expensive sports halls are when we have to hire them for races. Gareth explained that small rooms are fine but the larger halls have gone up in price by around 30%. The committee will look into whether there is an alternative.

Championship Races – A discussion around how we target these races. It was suggested that as these dates are fixed, the Men and Ladies Captains, look at highlighting these races at the beginning of the year to ensure we have teams who want to compete and get the dates into the diaries.

Club Champs – Gareth explained how this worked and we have a formula to make it fair for all to compete. We do a large range of races to allow people to run a variety as it's only the best 6 scores that count. Robert to see if he can highlight these races better on the website. The committee will review the Club Champ races for 2016.

Race Entry Fees – As we only make money from our 3 races we organise the committee will look at the pricing of the races and see what charges we need to offer to cover all expenses and have some profit for the club. A question around whether we could encourage people to enter all 3 of our races at once and get a discount was asked. Robert will investigate the logistics of this.

Membership Lists – It was asked whether we could have regular updates to membership lists, to ensure that people have joined the club that are benefiting from the training. The committee will discuss this at the next meeting.

Date of Next Meeting

The first meeting of the new committee will be on 4th November at 8pm after training.

Chairman's Report 2015

This reporting period has seen the Club sustain its position as an effective, accredited community sports club. Membership numbers have remained strong and training sessions are reasonably well attended throughout the week.

Of particular note are the following:

- There was an excellent show of support from the Club for the proposed Moray Sports Centre. Follow up meetings have taken place but it is unlikely that Athletics will feature prominently in the first building phase. That said, it is up to the Club to continue to show those leading the project that there is a need for facilities in the area. This has to be evidenced and, whilst the Club competes successfully at local level, displaying greater levels of competitiveness regionally and nationally will strengthen the case for improved athletics facilities.
- Once again the races that we organised throughout the year were well attended generating significant funds that were re-invested into the Club. As well as our own events, Club members also assisted with other local races including the Moray Forest Run Series, Pinto Runs, Speyside Way Ultra Marathon, Glen Moray Marathons and local gala events.
- Junior training has proven to be problematic due to a lack of decent facilities and a shortage of regular coaches. Outside Elgin Academy has been utilised from April to October but has led, on occasion, to confrontation with the school caretaker as there is no mechanism to hire the grass pitches. However, a compromise has been reached and it is envisaged that the juniors will continue to utilise that area and the surrounding streets and woodland next year. Moreover, it may be time to rota the parents to assist at training sessions throughout the year if more volunteers are not forthcoming.
- In terms of performance, MRR athletes continue to impress in a full range of events from track and field to Ultra Marathons. Our junior athletes continue to figure prominently locally, regionally and nationally winning prizes at local races, District Champs and National Age Group championships. It is especially pleasing to see former juniors representing the Club at senior level and continuing to claim regional and national medals. Our seniors remain tremendous supporters of local races with individuals and teams continuing to pick up prizes. Recent success at the Scottish Marathon Championships is particularly noteworthy and it is hoped that more support will be given to league, district and national events throughout the year.
- Finally, I would like to thank all those people that have contributed throughout the year whether as part of the committee, coaching team, promoting the club through the website and social media or assisting at races. The profile of the Club remains high as borne out by the ongoing enquiries and applications for membership and I fully expect MRR to prove beyond any doubt that we are a Club that punches well above its weight with so much more potential.

MORAY ROADRUNNERS TREASURER'S REPORT FOR 2014 – 5

* **SECURITY AND ACCOUNTABILITY.** The Club continues with its internal procedures to ensure that members' money is wisely spent. Accountability is ensured through the annual audit – for which we thank Mary Bain again for undertaking this task. The Club has moved further to being cashless through the use of Entry Central for membership, race entries and most recently the Anniversary Bash. For this we thank Robert.

* **ACTIVITIES SUPPORTED AND CHALLENGES.** MRR was able to support its classic range of races as well as training, transport to events and kit sales. Thanks to Sally the account for kit remains in broad balance. The liabilities associated with our past association with Morriston Playing Fields have finally been settled. More troubling has been the position of rentals for accommodation used for training and races. Despite the overall stability of prices in the wider economy these rentals have increased by eye watering amounts recently and have led to the finances of the Club being put under pressure. It is in this context that entry fees have been revised and transport charges for events will be reviewed for 2016.

* **OVERALL FINANCIAL POSITION.** The Club ran at a planned deficit in 2014 5 and the audited accounts show an end of year accumulated surplus of a little under £2k. However there are a number of bills expected in the coming months and the current position is unsustainable in the longer term.

* **SUBSCRIPTIONS FOR 2016.** Due to the above pressures the Committee is recommending that Club subscriptions are increased by £5 across the board. Senior Membership would become £35 and Junior Membership £30. The revised rates will ensure the continued ability of the Club to support its current wide range of activities.

David Ingleby

Moray Roadrunners

Statement of Income & Expenditure - Year to 30th September 2015

AUDIT 14 15

Actual INCOME 2013 4		Actual 2014-5	Actual EXPENDITURE 2013 4		Actual 2014-5																														
4060.00 Membership Subscriptions		4278.72	2028.17 Affiliation Fees		2780.00																														
6231.68 Race Income		7673.84	3563.15 Race Costs		6071.25																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">2674.06 Half Marathon</td> <td style="width: 30%; text-align: right;">3407.17</td> </tr> <tr> <td>1448.00 Turkey Trot</td> <td style="text-align: right;">2352.39</td> </tr> <tr> <td>2023.86 10k</td> <td style="text-align: right;">1559.98</td> </tr> <tr> <td>85.76 Cross Country</td> <td style="text-align: right;">354.30</td> </tr> </table>	2674.06 Half Marathon	3407.17	1448.00 Turkey Trot	2352.39	2023.86 10k	1559.98	85.76 Cross Country	354.30			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">1576.88 Half Marathon</td> <td style="width: 30%; text-align: right;">2523.63</td> </tr> <tr> <td>838.39 Turkey Trot</td> <td style="text-align: right;">1202.16</td> </tr> <tr> <td>1034.44 10k</td> <td style="text-align: right;">1455.05</td> </tr> <tr> <td>113.44 Cross Country</td> <td style="text-align: right;">292.42</td> </tr> <tr> <td>General</td> <td style="text-align: right;">597.99</td> </tr> </table>	1576.88 Half Marathon	2523.63	838.39 Turkey Trot	1202.16	1034.44 10k	1455.05	113.44 Cross Country	292.42	General	597.99														
2674.06 Half Marathon	3407.17																																		
1448.00 Turkey Trot	2352.39																																		
2023.86 10k	1559.98																																		
85.76 Cross Country	354.30																																		
1576.88 Half Marathon	2523.63																																		
838.39 Turkey Trot	1202.16																																		
1034.44 10k	1455.05																																		
113.44 Cross Country	292.42																																		
General	597.99																																		
741.50 Sale of Kit		1525.00	364.89 Kit Purchases		1684.65																														
488.40 Transport		1037.00	1473.74 Transport		2097.50																														
345.67 Sponsorship and Donations		250.00	1132.00 Accommodation Rentals		1082.03																														
51.33 Miscellaneous		402.40	571.70 Facility Maintenance		797.92																														
0.00 Events and Competitions		554.96	Events and Competitions		1464.50																														
			210.00 Coaching		175.00																														
			73.00 Administration		313.34																														
			502.25 Miscellaneous		259.79																														
			647.96 IT		0.00																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: left;"><i>Floats & Bank Transfers</i></td> <td style="text-align: right;">1600.00</td> </tr> <tr> <td style="width: 30%;">9190.98 500.00 Floats</td> <td style="width: 30%; text-align: right;">600.00</td> <td></td> </tr> <tr> <td>5000.00 RBS Res Ac from RBS Current Ac</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td>3500.00 RBS Current Ac from Res Ac</td> <td style="text-align: right;">1000.00</td> <td></td> </tr> <tr> <td>190.98 Current Ac from BoS</td> <td></td> <td></td> </tr> </table>	<i>Floats & Bank Transfers</i>		1600.00	9190.98 500.00 Floats	600.00		5000.00 RBS Res Ac from RBS Current Ac	0.00		3500.00 RBS Current Ac from Res Ac	1000.00		190.98 Current Ac from BoS					<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: left;"><i>Floats & Bank Transfers</i></td> <td style="text-align: right;">1600.00</td> </tr> <tr> <td style="width: 30%;">9190.98 500.00 Floats</td> <td style="width: 30%; text-align: right;">600.00</td> <td></td> </tr> <tr> <td>5000.00 RBS Current Ac to RBS Res Ac</td> <td style="text-align: right;">0.00</td> <td></td> </tr> <tr> <td>3500.00 RBS Res Ac to RBS Current Ac</td> <td style="text-align: right;">1000.00</td> <td></td> </tr> <tr> <td>190.98 BoS to RBS Current Ac</td> <td></td> <td></td> </tr> </table>	<i>Floats & Bank Transfers</i>		1600.00	9190.98 500.00 Floats	600.00		5000.00 RBS Current Ac to RBS Res Ac	0.00		3500.00 RBS Res Ac to RBS Current Ac	1000.00		190.98 BoS to RBS Current Ac				
<i>Floats & Bank Transfers</i>		1600.00																																	
9190.98 500.00 Floats	600.00																																		
5000.00 RBS Res Ac from RBS Current Ac	0.00																																		
3500.00 RBS Current Ac from Res Ac	1000.00																																		
190.98 Current Ac from BoS																																			
<i>Floats & Bank Transfers</i>		1600.00																																	
9190.98 500.00 Floats	600.00																																		
5000.00 RBS Current Ac to RBS Res Ac	0.00																																		
3500.00 RBS Res Ac to RBS Current Ac	1000.00																																		
190.98 BoS to RBS Current Ac																																			
1591.63 Opening Balance at 01 October		2943.33	2943.33 Closing Balance at 30 September		1939.27																														
<u>22,701.19</u>		<u>20,265.25</u>	<u>22,701.19</u>		<u>20,265.25</u>																														

From Balances Per Bank Statements			Final Reconciliation																																																																								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">2013 4 RBS Reserve Balanc</td> <td style="width: 30%;">01 07 15</td> <td style="width: 30%; text-align: right;">501.23</td> </tr> <tr> <td>RBS Treasurer's Bal</td> <td>01 09 15</td> <td style="text-align: right;">3075.54</td> </tr> <tr> <td>6,001.53 Balance per bank statements</td> <td></td> <td style="text-align: right;">3576.77</td> </tr> <tr> <td>Less outstanding payments</td> <td></td> <td></td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">285.00</td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">1228.00</td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">118.00</td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">57.00</td> </tr> <tr> <td>Cheque</td> <td></td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>Administration Charge Entry Central</td> <td></td> <td style="text-align: right;">19.50</td> </tr> <tr> <td>Reserve Withdrawals</td> <td></td> <td style="text-align: right;">-</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">2157.50</td> </tr> <tr> <td>4,602.20 Total Outstanding Payments</td> <td></td> <td style="text-align: right;">2157.50</td> </tr> <tr> <td>Add outstanding Lodgements</td> <td></td> <td></td> </tr> <tr> <td>Current Accounts Lodgements</td> <td></td> <td style="text-align: right;">145.00</td> </tr> <tr> <td>Transfer Entry Central</td> <td></td> <td style="text-align: right;">375.00</td> </tr> <tr> <td>Reserve Lodgements</td> <td></td> <td style="text-align: right;">0.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">520.00</td> </tr> <tr> <td>1,544.00 Total Outstanding Lodgements</td> <td></td> <td style="text-align: right;">520.00</td> </tr> <tr> <td style="border-top: 1px solid black;">-3,058.20 Balance of items in transit</td> <td></td> <td style="text-align: right;">-1637.50</td> </tr> <tr> <td style="border-top: 1px solid black;">2,943.33 CLOSING BALANCE</td> <td></td> <td style="text-align: right;">1939.27</td> </tr> </table>	2013 4 RBS Reserve Balanc	01 07 15	501.23	RBS Treasurer's Bal	01 09 15	3075.54	6,001.53 Balance per bank statements		3576.77	Less outstanding payments			Cheque		285.00	Cheque		1228.00	Cheque		250.00	Cheque		118.00	Cheque		57.00	Cheque		200.00	Administration Charge Entry Central		19.50	Reserve Withdrawals		-	Total		2157.50	4,602.20 Total Outstanding Payments		2157.50	Add outstanding Lodgements			Current Accounts Lodgements		145.00	Transfer Entry Central		375.00	Reserve Lodgements		0.00	Total		520.00	1,544.00 Total Outstanding Lodgements		520.00	-3,058.20 Balance of items in transit		-1637.50	2,943.33 CLOSING BALANCE		1939.27			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total Income / Expenditure</td> <td style="width: 20%; text-align: right;">0.00</td> </tr> <tr> <td>Closing Balance</td> <td style="text-align: right;">0.00</td> </tr> </table>	Total Income / Expenditure	0.00	Closing Balance	0.00		
2013 4 RBS Reserve Balanc	01 07 15	501.23																																																																									
RBS Treasurer's Bal	01 09 15	3075.54																																																																									
6,001.53 Balance per bank statements		3576.77																																																																									
Less outstanding payments																																																																											
Cheque		285.00																																																																									
Cheque		1228.00																																																																									
Cheque		250.00																																																																									
Cheque		118.00																																																																									
Cheque		57.00																																																																									
Cheque		200.00																																																																									
Administration Charge Entry Central		19.50																																																																									
Reserve Withdrawals		-																																																																									
Total		2157.50																																																																									
4,602.20 Total Outstanding Payments		2157.50																																																																									
Add outstanding Lodgements																																																																											
Current Accounts Lodgements		145.00																																																																									
Transfer Entry Central		375.00																																																																									
Reserve Lodgements		0.00																																																																									
Total		520.00																																																																									
1,544.00 Total Outstanding Lodgements		520.00																																																																									
-3,058.20 Balance of items in transit		-1637.50																																																																									
2,943.33 CLOSING BALANCE		1939.27																																																																									
Total Income / Expenditure	0.00																																																																										
Closing Balance	0.00																																																																										
			To Current Balances																																																																								
			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Carried Forward from 2014</td> <td style="width: 20%; text-align: right;">2943.33</td> <td style="width: 20%;"></td> </tr> <tr> <td>Expenses to date</td> <td style="text-align: right;">18325.98</td> <td></td> </tr> <tr> <td>Receipts to Date</td> <td style="text-align: right;">17321.92</td> <td></td> </tr> <tr> <td>Current Balance</td> <td style="text-align: right;">1939.27</td> <td></td> </tr> <tr> <td>Current Bank Balance</td> <td style="text-align: right;">3576.77</td> <td></td> </tr> </table>	Carried Forward from 2014	2943.33		Expenses to date	18325.98		Receipts to Date	17321.92		Current Balance	1939.27		Current Bank Balance	3576.77																																																										
Carried Forward from 2014	2943.33																																																																										
Expenses to date	18325.98																																																																										
Receipts to Date	17321.92																																																																										
Current Balance	1939.27																																																																										
Current Bank Balance	3576.77																																																																										
			Difference in balances	-1637.50																																																																							
			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">RBS Treasurer's Current Balance</td> <td style="width: 20%; text-align: right;">1438.04</td> <td style="width: 20%;"></td> </tr> <tr> <td>RBS Reserve Current Balance</td> <td style="text-align: right;">501.23</td> <td></td> </tr> <tr> <td>Total Bank Balances</td> <td style="text-align: right;">1939.27</td> <td></td> </tr> </table>	RBS Treasurer's Current Balance	1438.04		RBS Reserve Current Balance	501.23		Total Bank Balances	1939.27																																																																
RBS Treasurer's Current Balance	1438.04																																																																										
RBS Reserve Current Balance	501.23																																																																										
Total Bank Balances	1939.27																																																																										

I have independently examined the income & expenditure account and found it reflects a true and fair view of the records presented to me.

M. G. S.

16/10/15