

**Moray Road Runners**  
**Minutes of the Annual General Meeting**  
**Held via Zoom Webinar (Virtual)**  
**Monday 29<sup>th</sup> November 2021 at 7:30pm**

**Members Present:** There were 20 members in attendance

**1. Apologies:** 1 apology (Colin Green)

**2. Minutes of Previous AGM**

- Previous Minutes were agreed.

Proposed: Karen Norvell

Seconded: Robert Bruce

**3. Matters Arising:**

- Flowers were presented to Mary Bain as an expression of thanks for continuing to audit our books.

**4. Chair's Report**

Gareth's report is attached with the main highlights detailed below covering the period 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021:

- International representation and a National Medal at U17 level for Moray Road Runner Beth Urquhart
- The introduction of increased training opportunities for both our Senior and Junior members with a 52 week training calendar accessible to our members.
- The club has successfully navigated its way through COVID and the impact from enforced restrictions and despite the challenges there has been a slight increase in membership.
- Members continue to perform well and the club has seen individual successes at local races and top 10 finishes at national and elite races.
- At the heart of Moray Road Runners are its members and volunteers many who willingly sacrifice their own time whether coaching our Juniors or assisting with the organisation of races. This commitment mirrors the values of the charity and contributes greatly to the achievements and the stability of the club.

## **5. Treasurer's Report**

David's report is attached with the main headlines highlighted below:

- Our membership subscriptions for the year have covered our outgoings despite the impact of COVID and the cancellation of our races.
- Due to less income being generated there has been a lesser focus on accruing more income for our Development Fund
- Looking ahead, there is still a degree of uncertainty and the club will no longer host our Half Marathon and Turkey Trot that were previous income generators. That said our income from subscriptions ensures we are in a good place financially.
- A reassurance was given that the club can afford to maintain the existing membership fees.
- The club once more thanked Mary Bain for her continued support as auditor.

The treasurer's report was ratified:

Proposed: Andy Alexander

Seconded: Sally Bruce

## **6. Election of Office Bearers**

- All Office Bearers are content to remain in post.

Proposed: Frances Wardhaugh

Seconded: Kevin Morrison

## **7. Election of Committee Members**

- Existing committee members are content to remain on the committee.

Proposed: Barbara Bowie

Seconded: Steve Donaghy

- Andy Alexander and Kevin Morrison have volunteered to join the committee.

Proposed: Simon McDonald

Seconded: Robert Bruce

## **8. Handover to New Committee**

- Gareth welcomed the new committee, in particular the new members.

## **9. Subscriptions**

- It was agreed to leave subscriptions as they were.

Club Fees:

Senior £35

Junior £30

Discounted rate £20

Proposed: Gareth Jenkins

Seconded: David Ingleby

## **10. Election of Auditor**

- Mary Bain has confirmed she will remain the club's auditor. The club appreciates Mary's long standing support and is extremely grateful for her valued assistance. As with previous years flowers will be delivered in token of the club's appreciation.

## **11. Election of Webmaster**

- Robert Bruce is happy to remain in post. Gareth acknowledged Robert's continued efforts noting the website is the first port of call for new members and is the main information hub for all members.

## **12. Honorary Memberships**

- No new applications

## **13. Any Other Competent Business**

- Karen Norvell once more passed on a vote of thanks to Gareth for seeing us through a turbulent period and ensuring we applied COVID restrictions in line with Scottish Athletics direction. Karen also thanked Colin Green and Kevin Morrice for providing virtual training at times when the club could not meet in person.
- Phill Thompson mentioned the potential to receive a club member discount for those purchasing running shoes from SportsShoes.com. Phil agreed to investigate and report back his findings to the Sec to take forward at the next committee meeting.

- Sally Bruce had highlighted a change in what club kit can be offered through Joma. This will be discussed at the next committee meeting.
- Post AGM: The next committee meeting will be held via Zoom on Monday 13<sup>th</sup> December at 7.45pm.

Ally Campbell  
Club Secretary

# Moray Roadrunners

## Statement of Income & Expenditure - Year to 30th September 2021

### AUDITED ACCOUNTS

Actual 2019 20	INCOME	Actual 2020 21	Actual 2019 20	EXPENDITURE	Actual 2020 21
4900.00	Membership Subscriptions	5060.00	1916.00	Affiliation Fees	941.00
	1430.00 Juniors 1490.00				
	3470.00 Seniors 3570.00				
12959.13	Race Income	0.00	7134.15	Race Costs	550.00
	7644.66 Half Marathon 0.00			3109.90 Half Marathon 0.00	
	4955.01 Turkey Trot This Year 0.00			1962.37 Turkey Trot This Year 0.00	
	0.00 Turkey Trot Next Year 0.00			0.00 Turkey Trot Next Year 0.00	
	0.00 10k 0.00			546.22 10k 0.00	
	359.46 Cross Country 0.00			120.84 Cross Country 0.00	
				1394.82 General 550.00	
434.00	Sale of Kit	67.00	283.44	Kit Purchases	0.00
0.00	Transport	0.00	0.00	Transport	0.00
285.00	Grants, Sponsorship & Donations	0.00	1949.00	Accommodation Rentals	0.00
28.18	Miscellaneous	6.54	17.50	Club Promotion	0.00
0.00	Events and Competitions	0.00	799.50	Events and Competitions	281.25
			170.00	Coaching and Professional Training	305.00
			285.86	Administration	224.69
			181.94	Miscellaneous	140.50
			50.00	IT	225.00
			0.00	Sport Development	0.00
17134.66	Opening Balance at 1 October	22,953.58	22,953.58	Closing Balance at 30 September	25419.68
35,740.97		28,087.12	35,740.97		28,087.12

From Balances Per Bank Statements			Final Reconciliation	
Treasurer's Account	01 September 2021	12165.01	Total Income / Expenditure	
Resilience Fund Reserve 1	01 July 2021	10036.51	Closing Balance	
Development Fund Reserve 2	20 August 2021	4006.36		
Balance per bank statements		26207.88	To Current Balances	
Less outstanding payments - see Workpages			Carried Forward from 2019 20	22953.58
Cheques	1188.20		Expenses to date	2667.44
Resilience Fund Reserve 1 Withdrawals			Receipts to Date	5133.54
Development Fund Reserve 2 Withdrawals			Current Balance	25419.68
Total	1188.20		Current Bank Balance	26207.88
Total Outstanding Payments	1188.20		Difference in balances	
Add outstanding Lodgements - see Workpages				
Current Accounts Lodgements	400.00		CURRENT BALANCES	
Resilience Fund Reserve 1 Lodgements	0.00		Treasurer's Account	11376.81
Development Fund Reserve 2 Lodgements	0.00		Resilience Fund Reserve 1	10036.51
Total	400.00		Development Fund Reserve 2	4006.36
Total Outstanding Lodgements	400.00		Total	25419.68
Balance of items in transit	-788.20			
CLOSING BALANCE	25419.68			

I have independently examined the Income and Expenditure Accounts and found it reflected a true and fair view of the records presented to me.

Signed

Dated

13th October 2021



Moray Road Runners  
Annual Report and  
Financial Statements  
For the Period Ended  
30<sup>th</sup> September 2021

Scottish Charity No. SC049049

**Trustees' Annual Report  
Period Ended 30<sup>th</sup> September 2021  
Scottish Charity No. SC049049**

The Trustees are pleased to present the Annual Report and Accounts for Moray Road Runners for the period ended 30<sup>th</sup> September 2021

**Reference and Administrative Information**

Charity Name: Moray Road Runners

Charity Registration Number: SC049049

Contact Address: Sunville  
Pluscarden Road  
ELGIN  
IV30 8TE

<b>Chair</b>	Gareth Jenkins
<b>Secretary</b>	Alasdair Campbell
<b>Treasurer</b>	David Ingleby
<b>Captains</b>	Colin Green
	Amanda Strang

**Independent Examiner** Mary Bain, Elgin

**Bankers** Royal Bank of Scotland

## **OUR MISSION**

Moray Road Runners operates as a non-profit distributing charity whose principal objectives are:

- (a) The advancement of public participation in Athletics as a sport
- (b) To provide recreational facilities and/or organise recreational activities, available to members of the public at large, with the object of improving the conditions of life

## **WE:**

- (a) Provide weekly structured training sessions to senior members throughout the whole year
- (b) Provide weekly supervised training sessions to junior members throughout term-time and occasionally during holiday periods and weekends
- (c) Participate in local, regional and national events
- (d) Organise 3 road races and 1 cross-country fixture annually
- (e) Work in partnership with local, regional and national bodies for the betterment of sport
- (f) Assist other organisations with the sustainability of events

## **ACTIVITIES THIS YEAR**

Ongoing Covid restrictions continued to disrupt planned activities throughout the year. In spite of the challenges faced, Moray Road Runners retained a healthy membership consisting of 108 senior and 45 junior members – an increase of 3 members in total from 2020. The main activities were thrice weekly training sessions for juniors as well as senior sessions up to 6 times per week. Training was suspended from late Dec – mid Mar and, also, in May due to a national Lockdown and rising Covid cases locally. During these times members were encouraged to train in isolation with virtual challenges arranged accordingly.

Unfortunately, we were unable to host our 4 annual races – Lossiemouth Turkey Trot, Kinloss to Lossiemouth Half Marathon, Cross Country Fixture and Milnathorpe 10k. That said, as racing opportunities gradually picked up, members returned to local, district and national events, mainly on the road and hills.

## **WORKING WITH PARTNERS**

Moray Road Runners affiliates annually to Scottish Athletics who provide insurance, advice and guidance relating to our activities. Their guidance ensured that we operated safely throughout the ongoing pandemic. Other partnership workings were put on hold this year as various leagues and forums were suspended due to Covid. The Charity retained a healthy relationship with media publications – Northern Scot and Press and Journal – with elite members regularly featured thus keeping the profile of Moray Road Runners high throughout the year. Elgin parkrun restarted on the 14<sup>th</sup> of August and our members continue to play a significant part in the success and sustainability of this community event.

## **HIGHLIGHTS OF THE YEAR**

- International representation and national medal for Beth Urquhart (U17).
- Increased training opportunities for junior and senior members.
- 52-week training calendar for all members.
- Successfully navigating our way through restrictions with a slight increase in total membership.
- Individual success at local races.
- Top 10 finishes at national and elite races.

## **GOVERNANCE AND MANAGEMENT**



Moray Road Runners continues to be governed by a Board of Trustees appointed by Members at the Annual General Meeting (AGM). Other Committee Members are appointed by Members at the AGM and are invited to Board Meetings to ensure that the views of Members are widely represented.

The Treasurer keeps a close eye on cash flow and projected budgets. Accounts are reviewed quarterly at Board Meetings.

The Board met virtually 9 times this year and a virtual AGM was held in November.

At the heart of the Charity are its Members. All are volunteers with many sacrificing their time to deliver regular coaching sessions to our junior members as well as others who willingly assist with the organization of races throughout the year for the benefit of runners of all abilities. It is their commitment to the values of the Charity that contribute greatly to the achievements and the stability of Moray Road Runners.

## **FUNDING**

Moray Road Runners is funded through membership subscriptions agreed annually at the AGM and, also, income generated through the organization of 3 road races annually. These races didn't take place this year due to Covid. The monies raised are spread across the following 3 accounts:

### **TREASURER'S ACCOUNT**

The Charity ensures it meets all regular expenditure demands through a treasurer's account. At the year end, the balance of the treasurer's account was £11,376.81.

### **RESILIENCE FUND**

In line with advice from our Sport's Governing Body – Scottish Athletics - it is the Board's policy to hold 6 months turnover to allow Moray Road Runners to continue with activities in the event of any unforeseen circumstances that would adversely affect the Charity's income such as race cancellations. At the year end, the resilience fund held £10,036.51.

### **DEVELOPMENT FUND**

The Charity fully supports the promotion and development of improved sports facilities in Moray, particularly those relating to Athletics. Moray Road Runners has a separate account to financially assist the purchase and ongoing sustainability of future facilities. At the year end, the Charity held development funds of £4,006.36

**Approved and presented by the Trustees and signed on their behalf by:**

*Gareth Jenkins*

**Gareth Jenkins  
Chair Moray Road Runners**

**Date: 29<sup>th</sup> Nov 2021**