

Moray Road Runners
Minutes of the Annual General Meeting
Held in Moray Sports Centre
Monday 21st November 2022 at 7:30pm

Members Present: There were 26 members in attendance

1. Apologies: 6 apologies (David Ingleby, Stephen Carmichael, Kirsteen Carmichael, Andy Alexander, Deborah Main and Phill Thompson)

2. Minutes of Previous AGM

- Previous Minutes were agreed.

Proposed: Frances Wardhaugh

Seconded: Colin Green

3. Matters Arising:

- Flowers were presented to Mary Bain as an expression of thanks for continuing to audit our books.
- Thanks to Phill Thompson for organising the 10% discount with Sportsshoes.

4. Chair's Report

Gareth's report is attached with the main highlights detailed below covering the period 1st October 2021 to 30th September 2022:

- Encouragingly the membership continues to grow with 167 members registered as at 30th September 22.
- Noticeable performances include Steven Morrison being crowned the Scottish Masters Ultra Champion at the Highland Fling, Michelle Slater winning the Scottish National V40 3000m Indoor Championships and the MRR team of Gareth Jenkins, John Urquhart and Colin Green claiming Scottish V50 team bronze at the National Masters Cross Country Championships in Aberdeen.
- The club continue to provide a 52 week training calendar for our Senior Members and a full calendar for our Juniors apart from specific school holidays.
- Led by MRR committee member Kevin Morrison, the club successfully organised and marshalled one of the weekly Elgin Parkruns.
- The Chair stressed his sadness at the fact the club can no longer host the annual Lossiemouth Turkey Trot and Kinloss to Lossiemouth Half Marathon due to the increasing risk to safety.
- The club will continue to organise our annual MRR cross country event and the MRR Miltonduff 10K.

5. Treasurer's Report

The Moray Road Runners Statement of Income & Expenditure – Year to 20th September 2022 is attached. The Chair wanted to highlight from the statement that the significant increase to club promotion costs was a result of the decision to provide each member with a club T-shirt and vest.

In advance of the meeting and noting his apology the Treasurer provided the report below:

MORAY ROAD RUNNERS TREASURER'S REPORT

OCTOBER 2022

THANKS go to Mary Bain again for her auditing our accounts to such a professional standard. Her work ensures full transparency and total security with Club finances.

RECOVERY. The year saw the recovery in activity of the Club and this is reflected in our accounts. Investment in Club races and promotion took place at scale and our race programme broadly broke even. Despite the challenging last few years our Resilience Fund and accumulated surpluses remained intact. Income from membership dues was pleasantly buoyant.

THE YEAR AHEAD. With the worst of the pandemic now behind us the Committee took stock of our finances. The long-planned Development Fund can now be topped up to its target level of £10k and with a balanced budget Club activities can be fully supported. All of this can be done within existing resources with no change to membership rates. Although the wider economic outlook looks to continue to be choppy the Club has ample funds to meet the unexpected.

MEMBERSHIP RATES FOR 2022 – PROPOSED.

To remain at £35 (seniors), £30 (juniors) and £20 (concessions and autumn joiners).

David Ingleby

Treasurer.

The Treasurer's report was ratified:

Proposed: Kevin Morrison

Seconded: Amanda Strang

6. Election of Office Bearers

- David Ingleby (Treasurer) and Amanda Strang (Ladies Captain) will stand down from their positions. Karen Norvell will assume the position of Treasurer and Elspeth Jenkins will become Ladies Captain. The Chair was keen to emphasise the support provided by both David and Amanda over the years. Both have been tremendous servants to the club and

their contribution should be duly recognised. All other Office Bearers are content to remain in post.

Proposed: Simon MacDonald

Seconded: Barbara Bowie

7. Election of Committee Members

- Kenny Wilson will stand down from the committee with Stephen Carmichael and Anne Hewes putting themselves forward to join the team. The Chair thanked Kenny for his valued contribution during his time in post. All other committee members are happy to continue in their role.

Proposed: Frances Wardhaugh

Seconded: Karen Norvell

8. Handover to New Committee

- Gareth welcomed the new committee, in particular the new members.

9. Subscriptions

- In line with the Treasurer's recommendation those present unanimously agreed to leave subscriptions as they were.

Club Fees:

Senior £35

Junior £30

Discounted rate £20

Proposed: Gareth Jenkins

Seconded: Amanda Strang

10. Election of Auditor

- Mary Bain has once more confirmed she will remain the club's auditor. The club are forever grateful for Mary's assistance and the Chair was keen to echo the sentiment in the Treasurer's Report. Flowers will be delivered to Mary in token of the club's appreciation.

11. Election of Webmaster

- Robert Bruce is happy to remain in post. Gareth again acknowledged Robert's continued efforts noting once more that the website is the first port of call for new members and is the main information hub for all members. Members should be mindful of the sheer volume of work involved undertaking the webmaster role and all should support Robert by letting him

know of any races or indeed provide him with race reports. It should also be noted that not everything on the club's FB page is captured on the club's website.

12. Honorary Memberships

- No new applications

13. Any Other Competent Business

- Graham Stephen asked about a potential alternative to the 10 mile Turkey Trot. The Chair clarified that the committee are continually reviewing potential options and have not totally ignored the possibility of introducing an additional race in the future however ultimately the race will have to meet all Scottish Athletics guidelines and be conducted in a safe environment. Barbara Bowie indicated that there may be an option to stage a race on the Speyside Way which the committee may wish to consider in the future.
- Barbara Bowie sought clarification on whether the club was once more providing food at the North District Cross Country Championships at Gordonstoun on 3rd December. The Chair confirmed that this was the case as significant time has now passed since the pandemic.
- Karen, on behalf of MRR members, wanted to express gratitude to Gareth, Colin, Elspeth and others involved with the advertising and organising of the weekly/weekend training sessions that are thoroughly enjoyed by club members.
- Post AGM: The next committee meeting will be held in early January date TBC.

Ally Campbell
Club Secretary



Moray Road Runners
Annual Report and
Financial Statements
For the Period Ended
30th September 2022

Scottish Charity No. SC049049

**Trustees' Annual Report
Period Ended 30th September 2022
Scottish Charity No. SC049049**

The Trustees are pleased to present the Annual Report and Accounts for Moray Road Runners for the period ended 30th September 2022

Reference and Administrative Information

Charity Name: Moray Road Runners

Charity Registration Number: SC049049

Contact Address: Sunville
Pluscarden Road
ELGIN
IV30 8TE

Chair	Gareth Jenkins
Secretary	Alasdair Campbell
Treasurer	David Ingleby
Captains	Colin Green Amanda Strang

Independent Examiner Mary Bain, Elgin

Bankers Royal Bank of Scotland

Period Ended 30th September 2022
Scottish Charity No. SC049049

OUR MISSION

Moray Road Runners operates as a non-profit distributing charity whose principal objectives are:

- (a) The advancement of public participation in Athletics as a sport
- (b) To provide recreational facilities and/or organise recreational activities, available to members of the public at large, with the object of improving the conditions of life

WE:

- (a) Provide weekly structured training sessions to senior members throughout the whole year
- (b) Provide weekly supervised training sessions to junior members throughout term-time and occasionally during holiday periods and weekends
- (c) Participate in local, regional and national events
- (d) Organise 1 road race and 1 cross-country fixture annually
- (e) Work in partnership with local, regional and national bodies for the betterment of sport
- (f) Assist other organisations with the sustainability of events

ACTIVITIES THIS YEAR

The main activities were senior training sessions up to 6 times per week as well as twice weekly training sessions for juniors.

Sadly, due to safety concerns with our race routes, the decision was taken to stop organising the Lossiemouth Turkey Trot and Kinloss to Lossiemouth Half Marathon. These two races have been popular fixtures for several years, providing an income stream to the Club since taking over the races in 2011. Alternative routes and dates were explored by the Committee but no safer options were found. That said, our commitment to organising 2 events each year will continue; the Club hosted the North District XC Champs at Gordonstoun in December and welcomed the return of the Miltonduff 10k in March with 113 finishers.

WORKING WITH PARTNERS

Moray Road Runners affiliates annually to Scottish Athletics who provide insurance, advice and guidance relating to our activities. We retain our links with Elgin Community Sports Hub, Walk Jog Run Moray and Sport Moray as well as having members elected to the North District Road and XC Commission and North District XC League Committee. We continue to affiliate to the Grampian Athletics League and Youth Development League thus providing track opportunities to our members.

HIGHLIGHTS OF THE YEAR

- Increased membership – 167 members (153 in 2021).
- 52-week training calendar for senior members.
- Parkrun takeover in July – thank you to Kevin Morrison and the army of MRR volunteers and runners.
- Individual and team medals at National and District Championships, particularly:
 - Michelle Slater (Scottish Indoor 3000m Champs, V40 gold).
 - Steven Morrison (Scottish Ultra Champs, V40 Gold).
 - Colin Green, John Urquhart, Gareth Jenkins (Scottish Masters XC Champs, Team Bronze).
- Many personal achievements across a wide range of events.

GOVERNANCE AND MANAGEMENT

Moray Road Runners continues to be governed by a Board of Trustees appointed by Members at the Annual General Meeting (AGM). Other Committee Members are appointed by Members at the AGM and are invited to Board Meetings to ensure that the views of Members are widely represented.

The Treasurer keeps a close eye on cash flow and projected budgets. Accounts are reviewed quarterly at Board Meetings.

The Board met 9 times this year and a virtual AGM was held in November.

At the heart of the Charity are its Members. All are volunteers with many sacrificing their time to deliver regular coaching sessions to our junior members – many thanks to Carolyn Rattray and the team of coaches and parent helpers - as well as others who willingly assist with the organization of races throughout the year for the benefit of runners of all abilities. It is their commitment to the values of the Charity that contribute greatly to the achievements and the stability of Moray Road Runners.

FUNDING

Moray Road Runners is funded through membership subscriptions agreed annually at the AGM and, also, income generated through the organization of races annually. The monies raised are spread across the following 4 accounts:

TREASURER'S ACCOUNT

The Charity ensures it meets all regular expenditure demands through a treasurer's account. At the year end, the balance of the treasurer's account was **£7932.12**.

RESILIENCE FUND

In line with advice from our Sport's Governing Body – Scottish Athletics - it is the Board's policy to hold 6 months turnover to allow Moray Road Runners to continue with activities in the event of any unforeseen circumstances that would adversely affect the Charity's income such as race cancellations. At the year end, the resilience fund held **£10039.66**.

DEVELOPMENT FUND

The Charity fully supports the promotion and development of improved sports facilities in Moray, particularly those relating to Athletics. Moray Road Runners has a separate account to financially assist the purchase and ongoing sustainability of future facilities. At the year end, the Charity held development funds of **£4007.90**.

DIGITAL CURRENT ACCOUNT

In a move to streamline our payment process, efforts have been made to set up a method of paying bills online. A digital current account has initially been set up holding funds of **£2540**.

Approved and presented by the Trustees and signed on their behalf by:

Gareth Jenkins

**Gareth Jenkins
Chair Moray Road Runners**

Date: 21st Nov 2022

Moray Roadrunners

Statement of Income & Expenditure - Year to 30th September 2022

Audited Accounts

Budget INCOME 2021 2	Actual 2021 2	Budget EXPENDITURE 2021 2	Actual 2021 2
4900.00 Membership Subscriptions	5665.00	1200.00 Affiliation Fees	1221.50
1400.00 Juniors	1360.00		
3500.00 Seniors	4305.00		
2300.00 Race Income	1964.00	1800.00 Race Costs	2047.39
0.00 Half Marathon	0.00	0.00 Half Marathon	0.00
2000.00 10k	1664.00	1000.00 10k	1164.18
300.00 Cross Country	300.00	300.00 Cross Country	11.72
		500.00 General	871.49
80.00 Sale of Kit	0.00	0.00 Kit Purchases	0.00
0.00 Transport	0.00	500.00 Transport	0.00
0.00 Grants, Sponsorship & Donations	50.00	900.00 Accommodation Rentals	826.00
20.00 Miscellaneous	622.20	950.00 Club Promotion	3755.27
0.00 Events and Competitions	0.00	500.00 Running Events and Competitions	724.50
		300.00 Coaching and Professional Training	0.00
		250.00 Administration	311.09
		225.00 Miscellaneous	90.45
		225.00 IT	225.00
		500.00 Sport Development including Equipment	0.00
25,419.68 Opening Balance at 1 October	25,419.68	25,369.68 Closing Balance at 30 September	24,519.68
32,719.68	33,720.88	32,719.68	33,720.88

From Balances Per Bank Statements			Final Reconciliation	
Treasurer's Account	01 September 2022	8637.39	Balance Change/Net Receipts	-
Digital Current Account	15 July 2022	2540.00	Total Income / Expenditure	0.00
Resilience Fund Reserve 1	01 July 2022	10039.66	Closing Balance	0.00
Development Fund Reserve 2	22 August 2022	4007.90		
Balance per bank statements		25224.95		
Less outstanding payments - see Workpages				
Cheques		860.27		
Total		860.27		
Total Outstanding Payments		860.27		
Add outstanding Lodgements - see Workpages				
Current Accounts Lodgements		155.00		
Total		155.00		
Total Outstanding Lodgements		155.00		
Balance of items in transit		-705.27	Difference in balances	-705.27
CLOSING BALANCE		24519.68		
			CURRENT BALANCES	
			Treasurer's Ac and Digital Curret Ac	10472.12
			Resilience Fund Reserve 1	10039.66
			Development Fund Reserve 2	4007.90
			Total	24519.68

I have independantly examined the Income and Expenditure Accounts and found it reflected a true and fair view of the records presented to me.

Signed Mary Bain

Dated 12th October 2022